All items listed below are required to process your benefits. FAILURE TO COMPLETE THE ITEMS LISTED BELOW MAY RESULT IN PROCESSING DELAYS.

Submit all required documents to veterans@auburn.edu
All students are REQUIRED to turn in the following documents:

1. Certificate of Eligibility (COE)
   - This COE is proof that the student is eligible for CH35 DEA
   - Applying for benefits for the first time:
     - VA FORM 22-5490
     - The form can be completed online at www.vets.gov
     - Proof of submission is required (i.e. submission confirmation number).
   - Used benefits previously at another school:
     - VA FORM 22-5495
     - This form is called a “Change of Program or Place of Training”
     - The form can be completed online at www.vets.gov
     - Proof of submission is required (i.e. submission confirmation number).

2. Statement of Understanding (SOU)
   - 9 page document located on veterans.auburn.edu
   - States that you understand how your benefit works
   - Sign and return the top page only

3. Student Info Sheet
   - 1 page document located on veterans.auburn.edu

4. Academic Advisor Letter with Curriculum Sheet
   - Form is completed after student meets with Academic Advisor
   - Academic Advisor Letter
     - 1 page document located on veterans.auburn.edu
     - Must be signed by the Academic Advisor
   - Curriculum Sheet
     - List of required classes for your specific degree
     - Must be signed by the Academic Advisor
   - Class Approval by Academic Advisor
     - Via Banner or
     - Printed schedule with “YES” or “NO” next to each class, dated and signed by Academic Advisor