All items listed below are required to process your benefits. FAILURE TO COMPLETE THE ITEMS LISTED BELOW MAY RESULT IN PROCESSING DELAYS.

Submit all required documents to veterans@auburn.edu
All students are REQUIRED to turn in the following documents:

1. Certificate of Eligibility (COE)
   - The COE is proof that the student is eligible for benefits
   - Those who are applying for benefits for the first time:
     ▪ VA FORM 22-1990
     ▪ The form can be completed online at www.vets.gov
     ▪ Proof of submission is required (i.e. submission confirmation number).
   - Those who have used benefits previously at another school:
     ▪ VA FORM 22-1995
     ▪ This form is called a “Change of Program or Place of Training”
     ▪ The form can be completed online at www.vets.gov
     ▪ Proof of submission is required (i.e. submission confirmation number).
   - If you are a current drilling National Guard or Reservist Service Member
     ▪ NOBE: Notice of Basic Eligibility
     ▪ This form is provided to you by your respective unit

2. Statement of Understanding (SOU)
   - 9 page document located on veterans.auburn.edu
   - States that you understand how your benefit works
   - Sign and return the top page only

3. Student Info Sheet
   - 1 page document located on veterans.auburn.edu

4. Academic Advisor Letter with Plan of Study
   - Form is completed after students meet with Graduate Degree Coordinator
   - Academic Advisor Letter
     ▪ 1 page document located on veterans.auburn.edu
     ▪ Must be signed by the Graduate Degree Coordinator
   - Plan of Study
     ▪ List of required classes for your specific degree
     ▪ Must be signed by the Graduate Degree Coordinator
   - Class Approval by Graduate Degree Coordinator
     ▪ Via Banner or
     ▪ Printed schedule with “YES” or “NO” next to each class, dated and signed by Graduate Degree Coordinator